



Board of Public Works
Town of East Longmeadow
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Sam P. Kelley
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Michael A. Perkins, Chairman
Daniel S. Barock
John R. Murphy

January 4, 2006

To: All Commercial Property Owners and/or Managers



New Water Meter System

IMPORTANT PLEASE READ

MILTON BRADLEY

OFFICE
Building

Parking
Area

H₂O 15:00

C.8

C.8

15:15

Denslow Rd.

4" Gate

to office area

As you may or may not be aware, the Town of East Longmeadow, Department of Public Works, is undertaking a major project to update all of the water meters in Town. The new system, which is similar in appearance to the existing meter, will be installed on the head of all meters. Once installed, the meter reader will be able to take a water reading. The new meter will not have to be replaced by your property owner. The D.P.W. will be responsible for the installation and will bill you for the cost of the meter. All new meters will be installed by the end of the year. We will be asking for your cooperation in the coming weeks in order to retrofit your current meter(s) to this system. The retrofit should not take more than a half hour, so, and we will be flexible to accommodate your schedule in accessing your water service area.

Therefore, could you please contact the Public Works office at the Town Hall and ask for either Shari or Katherine, and they will be happy to set up an appointment with you. They may be reached at 252-5400, extension 3. If you have any detailed questions about the new meters or how they will benefit the Town, please call Sam Kelley, Senior Project Manager at 252-5400, extension 133.

Shaker Rd.

Thank you for your time, and I wish you and your family a healthy and happy new year.

Sam P. Kelley
Senior Project Manager